

17 JAN 1961

MEMORANDUM FOR: Assistant Director, Research and Reports
Assistant Director, Scientific Intelligence

SUBJECT : DCI Briefing Handbook

1. The reference handbook "USSR-China and Selected Areas" accompanying this memorandum was prepared jointly by OCI and ONE to fulfill the DCI's requirements for indexed reference materials during briefing sessions with government officials and committees. The scope of the material included in the handbook is such that it should be useful to other agency officials and, therefore, the DD/I has made copies available to certain DD/I offices.

2. Responsibility for maintaining the handbook on a current basis rests with OCI. As estimative material in the handbook becomes superseded by later estimates, ONE will make available to OCI sufficient copies of those new estimates to permit updating of all handbooks. The handbooks may be recalled by OCI on a periodic basis or the new material may be delivered to the holder of the handbook for insertion and subsequent destruction of superseded pages.

3. The present contents of the handbook are provisional and its format can be easily adjusted to the particular needs of the user. During this initial period I would appreciate your suggestions for additional reference material which would be useful in this book. The capacity of the binder imposes an obvious physical limitation on the contents and it is probably desirable to reduce to a minimum any duplication of material which may already be incorporated in reference handbooks which your office is currently maintaining for the DCI.

[Redacted]
HUSTINGTON D. SHELDON
Assistant Director
Current Intelligence

25X1

OCI/Mil, [Redacted] (19 January 1961)

Distribution:

Orig - AD/RR

1 - AD/SI

1 - AD/NE

1 - Mr. Stoertz

1 - AD/CI

1 - MFP Div

25X1